

WVU Foundation

PRIVATE CORPORATION AND FOUNDATIONS GIFTS AND GRANTS COORDINATION FORM

Please submit this form and the attached proposal with budget at least two weeks before the deadline.

Project Title:			
Brief Description* (include support information for COI here):			
<i>*If your description exceeds this box please continue on a separate sheet/document.</i>			
Deadline for Grant:			
Indirect Costs (Facilities and Administration) from Companies if allowed:			
Project Director: <i>(Name, title, phone #, email)</i>			
Department:		College or Unit:	
Funding Source:			
Funding Source Contact Info:			
Amount Requested:		Duration <i>(one time or multiple years?):</i>	
Does this project involve:			
Research with human subjects?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Radioactive Materials used?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Research with animal subjects?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Research with biohazards?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Recombinant DNA?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any restrictions on publications?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Internal Review	Print name below	Signature	Date
Prepared by:			
Submitted by:			
Project Director			
Review for COI by Mary Lynn Ulch		Initials _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does this project involve possible Conflict of Interest (COI)? If Yes, see attached form or information under Description above.		Date _____	
Approval:			
Department Chair:			
HSC Institutional COI Review:			
Dean/Unit Director:			
HSC Assoc. VP Admin & CFO:	Paula Congelio, CPA, MPM		
Vice President & Executive Dean HSC:	Clay Marsh, MD		

Return completed forms to:

Mary Lynn Ulch, Dir. Corporate/Foundation Giving
mlulch@hsc.wvu.edu / 304-293-1452 (w) – 304-293-7097 (fax)

Kristen Brewer, Administrator, Office of Philanthropy
kbrewer@hsc.wvu.edu / 304-293-3980(w) / 304-293-7097(fax)